

## Westside Waldorf School

### Our Programs:

**Parent-Infant Toddler Class.** For children from the age of 2 months to 3 years; classes meet 1 or 2 days per week in 10 to 12 week blocks throughout the year. All classes have about 8-10 children and 1 of their parents with 1 teacher.

**3, 4 or 5 Day Nursery.** For children from the ages 2 years, 9 months (by September 1<sup>st</sup>) to about 4 years; they must be potty trained and weaned. Children may attend 3, 4, or 5 days per week, 8:30am-12:30pm. Class size is about 12 children with 1 teacher and 1 assistant. Classes are held at two locations: (a) the Waldorf Early Childhood Center of Santa Monica, 1441 15<sup>th</sup> Street, and (b) the McComb Campus, 17310 W. Sunset Blvd. in Pacific Palisades. Nap Care (12:30pm-2:30pm), Aftercare (2:30pm-4pm) are available for an additional charge.

**Kindergarten.** For children from the ages of about 4-6; 5 days per week, 8:30am-2:30pm, Monday through Friday. Class size is about 13- 17 children, with 1 teacher and 1 assistant. Classes are held at two locations: (a) the Waldorf Early Childhood Center of Santa Monica, 1441 15<sup>th</sup> Street, and (b) the McComb Campus, 17310 W. Sunset Blvd. in Pacific Palisades. Aftercare (2:30pm-4pm) are available for an additional charge.

**Elementary & Middle School.** For children from age about 6 to 14 (Grades 1-8); 5 days per week, Monday through Friday. Class size is limited to about 24 children, with 1 main lesson teacher and multiple specialty subject teachers. Elementary and middle school classes are held at 17310 W. Sunset Blvd. in Pacific Palisades.

Aftercare and enriched aftercare are available until 5:30pm, for an additional charge.

### Ages of Children in our Classes:

The structure of a Waldorf school is much the same as in most public and private schools. We are careful about enrolling the child at the appropriate level for her or his chronological age. Children enter a Waldorf Grade 1 at age 6 or 7; exceptions are rare, made only on the basis of demonstrated emotional as well as intellectual maturity. We prefer to have the child older and strong in class rather than younger and struggling. Our cut-off date is 1<sup>st</sup> June.

If your child's birthday is near this date, expect the teacher from the lower grade to interview the child. Generally, children readily adjust to a change of grade if this occurs when they move schools, because they are with children the same age as themselves, and are undertaking age appropriate work.

The table below is for your guidance. If you have any questions please call the Admissions office.

| Class                 | Age by June 1 <sup>st</sup>                            | Age during school year |
|-----------------------|--|------------------------|
| Parent Toddler        | 2 months, under 3<br>by 1 <sup>st</sup> day of Session | 2-36 mo                |
| 3, 4, 5 Day Nurseries | 2 years 6 months                                       | 3 - 4                  |
| Kindergartens         | 4-5  | 4 - 5 - 6-7            |
| Grade 1               | 6  | 6 - 7                  |
| Grade 2               | 7  | 7 - 8                  |
| Grade 3               | 8  | 8 - 9                  |
| Grade 4               | 9  | 9 - 10                 |
| Grade 5               | 10   | 10 - 11                |
| Grade 6               | 11   | 11 - 12                |
| Grade 7               | 12   | 12 - 13                |
| Grade 8               | 13   | 13 - 14                |



17310 W. Sunset Blvd. Pacific Palisades, CA 90272 – Ph: 310-454-7064

## **Application Guide:**

*Five steps to enroll your child at the Westside Waldorf School.*

1. **TOUR.** Attend our monthly Classroom-Tour. Reservations are required.
2. **APPLICATION.** Complete and submit the Application Form to the Admissions office. Include the \$200 Application Fee.  
Kindergarten and Grades 1-8 applicants shall submit a Release of information Form and a Confidential Teacher recommendation Form. Before an interview can be scheduled, the Westside Waldorf School must have received responses from the child's current and previous schools and teachers.
3. **INTERVIEW.** When all documents have been received, you will be contacted to arrange an interview between the teacher and the parents/guardians of the child.
4. **CLASS VISIT.** Following the interview, it is customary to invite grades applicants to visit the class for about three days to complete the application process.
5. **Registration and Acceptance.** If the child is accepted, the parents will receive an Enrollment Agreement package, which must be completed and submitted to the Admissions Office by the due date stated on the letter together with the Tuition Deposit.



Westside Waldorf School

17310 W. Sunset Blvd., Pacific Palisades, CA 90272
310-454-7064 enroll@wswaldorf.org

APPLICATION

Please attach a recent photo of applicant here.

To be completed by parent or guardian.

A non-refundable application fee of \$200.00 is required of each applicant.

The deadline for applications is January 15. Later applications will be considered if space is available.

APPLICATION INFORMATION

Applying for:

Grade [ ] 1 Grade [ ] 2 Grade [ ] 3 Grade [ ] 4 Grade [ ] 5 Grade [ ] 6 Grade [ ] 7 Grade [ ] 8

For the year beginning fall \_\_\_\_

Name of Applicant \_\_\_\_\_
First Middle Last Nickname (if any)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ [ ] Male [ ] Female Home Telephone \_\_\_\_\_

Tuition Adjustment (TA): Tuition Adjustment awards are available beginning in Kindergarten. TA is not available for the Nursery Program.

Apply via www.factstuitionaid.com the TA application process must be completed before an enrollment agreement can be sent.

[ ] Our Family will need to apply for TA [ ] Our Family will be able to pay the posted Tuition price

For Office use only:

Application Received: Date \_\_\_\_\_ By \_\_\_\_\_

Amount Received: \_\_\_\_\_ Check # \_\_\_\_\_

**Parents / Legal Guardians:**

1). Name: \_\_\_\_\_  
Relationship to Student: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Employer: \_\_\_\_\_  
Industry (if Self-Employed): \_\_\_\_\_  
Home#: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Email: \_\_\_\_\_

2). Name: \_\_\_\_\_  
Relationship to Student: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Employer: \_\_\_\_\_  
Industry (if Self-Employed): \_\_\_\_\_  
Home#: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Email: \_\_\_\_\_

3). Name: \_\_\_\_\_  
Relationship to Student: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Employer: \_\_\_\_\_  
Industry (if Self-Employed): \_\_\_\_\_  
Home#: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Email: \_\_\_\_\_

4). Name: \_\_\_\_\_  
Relationship to Student: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Employer: \_\_\_\_\_  
Industry (if Self-Employed): \_\_\_\_\_  
Home#: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Email: \_\_\_\_\_

**MARITAL STATUS OF PARENTS:**

Together       Separated       Divorced       Widowed       Unmarried  
Father remarried       Father deceased   
Mother remarried       Mother deceased

**CUSTODY:**

Father       Mother       Other \_\_\_\_\_  
Relationship

**VISITATION RIGHTS:**

No       Yes \_\_\_\_\_

**TUITION TO BE PAID BY:**

Father       Mother       Other \_\_\_\_\_  
Relationship

**BROTHER(S) AND/OR SISTER(S) OF APPLICANT:**

Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Are you applying to WW for any of the above siblings?

No       Yes

If yes, which child(ren)? \_\_\_\_\_

Westside Waldorf, a non-profit school, does not discriminate due to race, religion, gender, national origin, disability, or other basis protected by law.

What other schools are you currently applying to: \_\_\_\_\_

**PREVIOUS SCHOOLS:**

Please list applicant's previous schools starting with the current school.

• Current School \_\_\_\_\_ Years attended \_\_\_\_\_ Grades attended \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Fax \_\_\_\_\_

• Previous School \_\_\_\_\_ Years attended \_\_\_\_\_ Grades attended \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Fax \_\_\_\_\_

• Previous School \_\_\_\_\_ Years attended \_\_\_\_\_ Grades attended \_\_\_\_\_

• Previous School \_\_\_\_\_ Years attended \_\_\_\_\_ Grades attended \_\_\_\_\_

What formal tours have you attended at our school? \_\_\_\_\_

Please explain why you are interested in Westside Waldorf. Include materials you have read, lectures attended, and how you heard of the school. Are you acquainted with anyone at the school?

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Please describe any special circumstances that have affected or may have affected your child's school experience.

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Please describe your child's interests, musical instruments played, special talents, or hobbies.

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Has your child received, or is he or she now receiving special tutoring, counseling or therapy? Has your child received an educational diagnosis? Yes No

If yes, please include the nature and dates of service and attach a copy of the evaluation.

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Please identify any health situations the school should know about, such as diagnosis, allergies, therapies (physical or psychological), medications. Please attach any assessments.

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Has your child ever studied a foreign language? If so, please specify.

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What role does media (TV, movies, mp3 players, video games, computers, etc) play in your family life?

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Westside Waldorf is a community school and parents are expected to join us in the adventure of education. If your child were to be admitted to the school, in what ways would you be interested in participating?

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## Media and Extracurricular Activity Information

Westside Waldorf School has a policy of little or no media exposure for its students, especially for those under age 10.

Are you willing to work with your child's teacher to eliminate/reduce media exposure for your child? Yes \_\_\_ No \_\_\_

Please describe your child's habits in relation to television, movies/video, video games and the computer: \_\_\_\_\_

What kinds of music do you and your children listen to at home? \_\_\_\_\_

Do you play the radio or tapes in the car en route to school? \_\_\_\_\_

Please check as appropriate:

There is a television and/or computer in my child's own room: Yes \_\_\_\_\_ No \_\_\_\_\_

My child watches more than 1-2 hours of television per day: Frequently \_\_\_\_\_ Sometimes \_\_\_\_\_ Never \_\_\_\_\_

I allow my child to own or rent video or computer games: \_ Frequently \_\_\_\_\_ Sometimes \_\_\_\_\_ Never \_\_\_\_\_

I allow my child to use the Internet and online computer: \_ Frequently \_\_\_\_\_ Sometimes \_\_\_\_\_ Never \_\_\_\_\_

Are you willing to adjust your child's scheduled extracurricular activities for appropriateness for your child's age:?

Yes \_\_\_\_\_ No \_\_\_\_\_

Does your child participate in any (check all that apply):

Sports \_\_\_\_\_ Martial Arts \_\_\_\_\_ Gymnastics \_\_\_\_\_ Dance \_\_\_\_\_ Music \_ \_\_\_\_\_

Please elaborate on the activities checked above: \_\_\_\_\_

## Adoptive Family

Please share with us any relevant information you may know about your child's birth and early life. Please feel free to use the questions below as a guideline.

Relevant circumstances of the birth: \_\_\_\_\_

At what age was your child adopted? \_\_\_\_\_ Is yours an open \_\_\_\_\_ or closed adoption \_\_\_\_\_ ?

Circumstances \_\_\_\_\_

Does your child know he or she is adopted? Yes \_\_\_\_\_ No \_\_\_\_\_

International \_\_\_\_\_ Domestic Adoption \_\_\_\_\_?

Children can show a wide range of emotional adjustment which changes as children mature. Please share some of the language used in your family to discuss your family, your child's birth parents, birth and or adoptive siblings, etc. so that we may better support your family. \_\_\_\_\_

Signature of Parent

Date

Signature of Parent

Date

## **Admission Checklist- for your records**

### **Application for Admission**

- Complete the Application Form and mail it to Westside Waldorf School
- Include with the application:
- Application fee of \$200
  - A photograph of the applicant
  - Date mailed \_\_\_\_\_

### **We expect that you have done one of the following**

- School Tour on \_\_\_\_\_(date)
- Lecture by \_\_\_\_\_ on \_\_\_\_\_(date)
- We are a Waldorf family transferring from \_\_\_\_\_
- Conversation about Waldorf Education with Academic Director \_\_\_\_\_(date)

### **Student Application for student applying to 4<sup>th</sup> through 8<sup>th</sup> grade**

- Mail the Student Application Form with the parents' segment of the application
- Include a student writing sample and a math sample with teachers' corrections

### **Confidential Teacher Recommendation Forms and Administrative Verification Form**

Teachers completing these forms must have taught the student at least one full academic year.

- Date forms given to teacher \_\_\_\_\_ (date)
- Current School Administrative Verification Form Date given to school \_\_\_\_\_ (date)

### **Request for Student Transcripts**

- Date form given to current school \_\_\_\_\_
- or copies picked up from school \_\_\_\_\_

### **Interview**

- Date of student interview \_\_\_\_\_ with teacher \_\_\_\_\_(name)
- January 15<sup>th</sup>. Later applications will be considered if space if available.

To be completed by incoming student

## **Student Application for Grades 4 through 8**

We would like to offer you, the student, the opportunity to tell us about yourself. By answering these questions, you are giving us insight into who you are. Please **handwrite** your answer on this form or attach a separate sheet.

Please also include a copy of your favorite writing sample and a copy of a math sample that you have handed in to your teacher last year and that your teacher has returned to you with comments.

Please answer the following questions:

What is your favorite subject in school? Why is it your favorite?

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What book have you enjoyed reading recently? Why?

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What are some of your favorite things to do when you have free time?

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Tell us about someone you admire and why?

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What do you like best about yourself and why?

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How have you spent the last two summers?

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The above-answered questions and attached work samples represent my own honest and original effort.

Signature of Student \_\_\_\_\_ Date: \_\_\_\_\_

## Request for Student Transcripts/ RELEASE OF INFORMATION

Dear Parents:

Please take these forms to your child's current school **Administrative Office** for completion. Ask them to mail this information to us within two weeks.

Current / Previous School

SCHOOL NAME \_\_\_\_\_ Phone \_\_\_\_\_

ADDRESS \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_

GENDER \_\_\_\_\_ DOB \_\_\_\_\_ GRADE \_\_\_\_\_

DATES ATTENDED \_\_\_\_\_ CURRENT STUDENT \_\_\_\_\_

Dear School Administrator:

An application is being made for admission to Westside Waldorf School for my child as mentioned above. Please send the following to the school:

***To the School:***

An application for the student named above has been submitted to Westside Waldorf School. Please provide the following information:

- Transcripts for the two previous years
- Current Grades
- Health/Immunization Records
- Available test scores
- If applicable, assessment/diagnostic studies
- Administrative Verification Form (see attached sheet)
- Confidential Teacher Recommendation Form (see attached sheet)

Please return all documents to:

Westside Waldorf School  
17310 Sunset Blvd.  
Pacific Palisades, CA  
90272  
310.454.7064

Authorization is hereby given for release of the above information to Westside Waldorf School.

Signature of Parent/ Guardian \_\_\_\_\_ Date \_\_\_\_\_

Telephone Number \_\_\_\_\_

Dear Administrator:

Please complete these two sections and return the sheet to us as soon as possible. Thank you kindly.

Franzi Utter  
Westside Waldorf School  
17310 Sunset Boulevard  
Pacific Palisades, CA 90272  
T. 310.454.7064, F. 310.454.7084  
[enroll@wswaldorf.org](mailto:enroll@wswaldorf.org)

**CURRENT SCHOOL ADMINISTRATIVE VERIFICATION**

Has this family satisfactorily met all its financial and other responsibilities to your school?

YES \_\_\_\_\_ NO \_\_\_\_\_

If NO, please **either explain in writing below or check box** and call Franzi Utter at 310-454-7064

Communicate by Phone

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Signed \_\_\_\_\_ Date \_\_\_\_\_

Name Printed \_\_\_\_\_ Position \_\_\_\_\_

School Name \_\_\_\_\_ Phone \_\_\_\_\_

**PERMISSION TO SPEAK TO TEACHER**

The current / previous student \_\_\_\_\_

Teacher \_\_\_\_\_ Phone \_\_\_\_\_

Times Available \_\_\_\_\_

I give consent for the Westside Waldorf School to speak with the teacher of this child concerning the child's performance and behavior in school.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name Printed \_\_\_\_\_ Position \_\_\_\_\_



For Academic Promise

\_\_\_ Fair; there are considerable challenges \_\_\_ Fairly Strongly \_\_\_ Strongly

For Character and Personal Promise

\_\_\_ There are considerable challenges \_\_\_ Fairly Strongly \_\_\_ Strongly \_\_\_ Enthusiastically

Overall Recommendation

\_\_\_ Fair; needs a lot of support \_\_\_ Fairly Strongly \_\_\_ Strongly

NOTES

TEACHER'S SIGNATURE \_\_\_\_\_